



Polk County Public Schools *Career Fair*

Go to: <https://jobfair.polk-fl.net> to register for upcoming fairs.

Note: You will only be permitted to register for one fair.

WHAT TO BRING:

1. 6-8 resumes
2. Copy of your Florida Teaching Certificate
<http://www.fldoe.org/accountability/assessments/postsecondary-assessment/ftce/>
or Status of Statement of Eligibility (SOE)
<http://www.fldoe.org/teaching/certification/steps-to-certification/step-2-the-official-statement-of-statu.html> or Out-of-state Teaching certificate (Florida does offer reciprocity with most States) <http://www.fldoe.org/teaching/certification/pathways-routes/certified-teacher-or-administrator.html>
3. Original Photo ID (DL or passport) & original Social Security card
4. Job Fair registration confirmation
5. Online application reference ID #
<https://jobs.polk-fl.net/>

If you are an Instructional applicant and have additional questions, contact the Office of Recruiting by email qualitycounts@polk-fl.net or phone 863-534-0781.

If you are a Non-Instructional applicant and have additional questions contact:

- Transportation: Rob Davis 534-7315
- Custodial: Doug Dodgson 534-0721
- Food Services: Jenna Kaczmariski 647-4713

WHAT TO EXPECT: (Instructional Applicants Only)

8:30 AM – 12:00 PM: Meet & greet site-based administrators and secure interview slots.

1:00 PM – 4:30 PM: (If applicable) Attend scheduled interviews. Secure on-the-spot employment offer.

Complete new hire onboarding (Drug/Fingerprinting screening, Certification consultation, Pre-employment paperwork).