



The School Board of Polk County

<http://www.polk-fl.net>

Job Description

Position Title: Intervention Facilitator
FLSA Status: Exempt
Salary Grade, if non-union:
Pay Grade, if union: Teacher Salary Schedule
Non-Union or Specific Collective Bargaining Agreement: Teacher's Union

Our Mission:

The mission of Polk County Public Schools is to provide a high quality education for all students.

To perform this job successfully, the individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill and ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The duties are intended to describe the nature and level of work being performed by the employee assigned to the position. This job description is not meant to be construed as an exhaustive list of all responsibilities, duties, and skills required of this position. Other duties may be assigned which are not listed. Additionally, when duties and responsibilities of this job change, this job description will be reviewed and updated, subject to changes and business necessity.

Custom Job Purpose:

This position exists to assist leadership with the development of individual, class and schoolwide behavior interventions and to deliver appropriate teacher-to-teacher professional learning and support, resulting in improved effectiveness of classroom instructional practices, increased learning time for students and enhanced student achievement.

Essential Functions of this Job

The Intervention Facilitator is responsible for teacher-to-teacher classroom support, modeling, mentoring and collaborating to promote better behavior management strategies for teachers and students. This position will also be responsible for supporting teachers in data collection, analysis, interpretation and usage; research-based strategies and programs; and school improvement.

The Intervention Facilitator will assist with developing and implementing behavior supports at all levels, including:

- * Assisting the leadership team to review school wide data, and plan, implement and monitor strategies to teach school wide rules and expectations,
- * Helping teachers identify obstacles to effective classroom management; providing and monitoring the effectiveness of alternative management strategies,
- * Developing, implementing and monitoring behavior plans based on Functional Behavioral Analysis for individual students, and

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* Communicating with parents, peers and administration.

Non-Essential Functions of this Job

Performs other duties as assigned.

Knowledge, Skills and Abilities:

High level of understanding of behavior management strategies and methodologies, ability to develop management systems and to determine appropriate positive behavior supports. Ability to effectively communicate with students, parents, peers, and administration. Possession of de-escalation skills, both verbal and non-verbal. Thorough knowledge of Positive Behavior Support in the overall context of Multi-Tiered Student Supports (MTSS). Knowledge of working with adult learners; documented skills in delivering professional development to teachers in classroom management. Knowledge of working with students in effectively managing behavior, through the use of contracts, social skills training, and small group interaction. Knowledge of methods of data organization, data presentation and problem solving. Experience with Applied Behavior Analysis is an advantage, but is not required. Bilingual/biliterate preferred.

Education, Experience and/or Certification/License Requirements

Graduation from an accredited college or university with a bachelor's degree is required. Master's Degree with advanced content area coursework is preferred. Must hold a valid Florida Professional Certificate and be fully qualified in the designated content area(s). A minimum of three to five years of experience as a highly successful classroom teacher is required, during which student learning gains were consistently achieved.

If the funding Grant is reduced, discontinued or not renewed, the positions paid from the Grant will be discontinued.

Work Context:

Requires sitting and some standing, walking and moving about to coordinate work. Requires face-to-face discussions and contact with individuals and/or teams. Requires the use of alternative communication systems, such as electronic mail, telephones and computers. Requires coordination of work tasks to establish priorities, set goals and meet deadlines. Requires work with students and internal and external contacts, and with the public.

Physical Environment:

Requires working indoors in environmentally controlled conditions. Requires sitting for the majority of the day, and the ability to lift, carry, move and/or position objects infrequently weighing up to 20 pounds. Requires travel to schools and work locations within the district.

Local Code: 10133

EEO5: 43

Approval Date: 2013-05-15

Date Last Revised:

The School Board of Polk County, Florida, prohibits any and all forms of discrimination and harassment based on race, color, sex, religion, national origin, marital status, age, homelessness, or disability or other basis prohibited by law in any of its programs, services, activities or employment.