

Instructions for Creating a Guest Account in NetConnect (This is for users outside of district to include charter teachers and retirees)

The Course Creator must allow guest access in order for a guest user to register for a course.

*****Guest users should not use their Polk County Schools Credentials or User Name to create a guest account. *****

“Guest” users:

- Go to → <http://www.polk-fl.net/districtinfo/departments/learning/prodev.htm>
- Scroll to the section “Non-Employee Professional Development Information”
- Click on HERE within the sentence “Guest will need to log in HERE to sign up for courses.”
- It will prompt for cookie support. Click on “here” when you receive this message.
*This site requires cookie support in your browser to be turned on.
Please check your device settings and click [here](#) to try again.*
- User will create an account
- **IMPORTANT** ~ Once the account is created the user will have a log in option, **DO NOT CLICK on that option!**
- **IMPORTANT** ~ Use the link within the email that will be sent to the user upon creation of the account!
- The user will then be able to log into NetConnect and register for the course.

Guest account Log in: polk.truenorthlogic.com/ia/adminLogin.jsp