



Our Mission:

To ensure rigorous, relevant learning experiences that result in high achievement for our students.

Polk County Schools

1915 South Floral Ave.
Bartow, FL 33830

Student Technology Services
Jim Miles Professional Development Center
5204 US Highway 98 South
Lakeland, FL 33813

Polk County Schools

STUDENT TECHNOLOGY SERVICES

CYBER SAFETY for GRADES 9-12



Copyright Free & Citing Help

Resources

Citation Machine: [http://
citationmachine.net/](http://citationmachine.net/)

Photos: [http://
www.copyrightfreephotos.com/](http://www.copyrightfreephotos.com/)

Public Domain/Copyright Free: [http://
eduscapes.com/tap/
topic98.htm](http://eduscapes.com/tap/topic98.htm)

Music: [http://
www.musopen.org/?
gclid=CLn7j_GL7qQCFc9
a7AodEmbm1A](http://www.musopen.org/?gclid=CLn7j_GL7qQCFc9a7AodEmbm1A)

Freeplay Music: [http://
freeplaymusic.com/](http://freeplaymusic.com/)

CHECK ON YOUR ONLINE REPUTATION

- FIND OUT WHAT IS ON THE INTERNET ABOUT YOU (USE SEARCH ENGINES)
- EVALUATE YOUR ONLINE REPUTATION (IS IT ACCURATE?)
- PROTECT YOUR ONLINE REPUTATION
- THINK BEFORE YOU SHARE (WHEN PUBLISHING PHOTOS OR INFORMATION THINK ABOUT HOW OTHERS WILL PERCEIVE THEM)
- TREAT OTHERS AS YOU WOULD LIKE TO BE TREATED ONLINE
- POLISH YOUR ONLINE REPUTATION (PUBLICIZE YOURSELF IN THE BEST POSSIBLE LIGHT)
- RESTORE YOUR ONLINE REPUTATION (IF YOU FIND INFORMATION THAT DOES NOT REFLECT YOU ACCURATELY, ASK THAT IT BE REMOVED)

AVOIDING PLAGIARISM

What is plagiarism?

- **Buying or downloading a paper from a research service or term paper mill and turning it in as your own**
- **Turning in another student's work with or without the student's consent**
- **Copying any portion or another's work without proper acknowledgement**
- **Paraphrasing ideas or text from a source without proper documentation**

Always give credit where credit is due. Acknowledge your sources. Cite your sources within your text and in a bibliography or works cited list at the end of the paper.

Evaluating Websites

Criteria for evaluating websites you use for school projects:

- Authority (Who posted it?)
- Accuracy (Are facts documented?)
- Objectivity (What is the purpose of the site?)
- Currency (Is it up-to-date?)
- Coverage (Does the site address the topic you need?)
- Value (Is the site informative, unique, or insightful?)

